DSHS ADMIN. POLICY 7.01: BIENNIAL SERVICE PLAN FOR AMERICAN INDIANS ESA DIVISION & REGION: Child Support, Region One CONFEDERATED TRIBES OF THE COLVILLE RESERVATION - July '04-June '06 Plan Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to IPSS) of each even-numbered year. Progress Report Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to IPSS) of each odd-numbered year.

Goals/ Objectives	Activities	Expected Outcome	Target Date	Lead Staff	Progress During Year Since Last July 1
1. Prepare and disseminate pertinent statistics on American Indian community and participant populations, numbers of American Indian participants served and other relevant data.	**1.A** DCS to compile total number of cases assigned to Spokane DCS Tribal Unit where the non-custodial parent lives on the Reservation and/or works for the Confederated Tribes of the Colville Reservation ("Tribe"), a Tribal enterprise or an Indian-owned business on the Reservation, and provide to the Tribe.	**1.A** State the total number of cases assigned to Spokane DCS Spokane Tribal Unit where the non-custodial parent lives on the Reservation and/or works for the Tribe, a Tribal enterprise or an Indian-owned business on the Reservation.	June 1, 2004	Karl Boettner Theresa Thin Elk	Completed
	1.B DCS to compile total number of cases statewide in DCS where the non-custodial parent or the custodial parent has self-identified as being a member of the Tribe, and provide to the Tribe.	**1.B** State the total number of cases statewide in DCS where the non-custodial parent or the custodial parent has self-identied as being a member of the Tribe.	June 1, 2004	Karl Boettner Theresa Thin Elk	Completed
	1.C DCS to compile total number of cases in DCS where the custodial parent is receiving TANF benefits from the State of Washington and the non-custodial parent lives on the Reservation and/or works for the Tribe, a Tribal enterprise or an Indian-owned business on the Reservation, and provide to the Tribe.	**1.C** State the total number of cases in DCS where the custodial parent is receiving TANF benefits from the State of Washington and the non-custodial parent lives on the Reservation and/or works for the Tribe, a Tribal enterprise or an Indian-owned business on the Reservation.	June 1, 2004	Karl Boettner Theresa Thin Elk	Completed

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1.D DCS to compile total number of cases in DCS where the custodial parent receives TANF benefits from the State of Washington and resides on the Reservation.	**1.D** State the total number of cases in DCS where the custodial parent receives TANF benefits from the State of Washington and resides on the Reservation.	June 1, 2004	Karl Boettner Theresa Thin Elk	Completed
1.E DCS to compile, for the previous five years (or more, if available), on Colville Tribal cases, the following: the total dollar amount collected, the total dollar amount spent to achieve those collections, the total amount of collections which were reimbursed to the State general fund, the total amount of collections distributed to families, and the total amounts distributed to the Colville Tribal TANF Program.	**1.E** State, for the previous five years (or more, if available), on Colville Tribal cases, the following: the total dollar amount collected, the total dollar amount spent to achieve those collections, the total amount of collections which were reimbursed to the State general fund, the total amount of collections distributed to families, and the total amounts distributed to the Colville Tribal TANF Program.	October 1, 2005	Dave Parman Dean Nicholson	Completed

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Goals/ Objectives	Activities	Expected Outcome	Target Date	Lead Staff	Progress During Year Since Last July 1
2. Ensure efforts are made to recruit/hire American Indian staff to meet the overall DSHS goal of having a diverse workforce.	**2.A** DCS to investigate with other DSHS agencies and IPSS the feasibility of hosting an all-agency Region One DSHS Job Fair For American Indians in Region One. **2.B** DCS to investigate with other DSHS agencies and IPSS the feasibility of hosting a targeted pre-test training session at a Reservation location. **2.C** Distribute job recruitment posters regarding employment opportunities with DCS at various relevant locations on the Reservation.	**2.A** One or more personal, telephonic or written communication(s) by DCS with other DSHS agencies and IPSS and report to Tribe. **2.B** One or more personal, telephonic or written communication(s) by DCS with other DSHS agencies and IPSS and report to Tribe. **2.C** Posting at one or more relevant locations on the Reservation of a job recruitment poster regarding employment opportunities with DCS.	April 1, 2005 April 1, 2005 April 1, 2005	Dave Parman Dean Nicholson Dave Parman Dean Nicholson Dave Parman Dean Nicholson	Not Completed Not Completed Not Completed

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Goals/ Objectives	Activities	Expected Outcome	Target Date	Lead Staff	Progress During Year Since Last July 1
3. Work with tribes to determine the need for, negotiate and/or implement local Tribal-State agreements, protocols, MOU's, contracts, or processes.	**3.A** DCS and Tribe to continue implementation of Child Support Agreement (1995); DCS to compile number of of establishment and enforcement cases filed by DCS in Tribal Court during March 2003 through April 2004 period and provide to Tribe.	**3.A** State the number of establishment and enforcement cases filed by DCS in Tribal Court during March 2003 through April 2004.	April 1, 2004	Karl Boettner Theresa Thin Elk	Completed
	3.B DCS and Tribe to continue implementation of the Memorandum of Agreement (2002) on DCS Services for Colville Tribal TANF cases; DCS to compile number of current cases where Colville Tribal TANF has requested child support services from DCS and provide to Tribe.	**3.B** State the number of current cases where Colville Tribal TANF has requested child support services from DCS	April 1, 2004	Karl Boettner Theresa Thin Elk	Completed
	3.C DCS and Tribe to continue implementation of the Cost Allocation Plan (2003) for reimbursement of Tribal Prosecutor paternity establishment costs. DCS to compile total amount of reimburesement to the Tribe from July 1, 2003 through February 2004, under the Cost Allocation Plan (2003) and provide to the Tribe.	**3.C** State the total amount of reimbursement to the Tribe from July 1, 2003 through February 2004, under the Cost Allocation Plan (2003)	April 1, 2004	Karl Boettner Theresa Thin Elk	Completed

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	3.D DCS and Tribe to meet not less than semi-monthly to conclude agreements on the following subjects of mutual interest as the Tribe starts up its own federally-funded IVD Program: (1) Referral Process, including electronic referrals between agencies, if feasible; (2) Locate and Intercept Services to be provided by DCS to the Tribe consistent with previous DCS agreements with other Tribes, e.g. IRS Certification, FPLS, unemployment compensation withholding, etc.; and (3) Training for Tribal employees, by means of a customized SEO Academy-style curriculum to orient them to DCS methods and policies.	**3.D** DCS and Tribe conclude informal or formal agreement on the following subjects of mutual interest as the Tribe starts up its own federally-funded IVD Program: (1) Referral Process, including electronic referrals between agencies, if feasible; (2) Locate and Intercept Services to be provided by DCS to the Tribe consistent with previous DCS agreements with other Tribes, e.g. IRS Certification, FPLS, unemployment compensation withholding, etc.; and (3) Training for Tribal employees, by means of a customized SEO Academy-style curriculum to orient them to DCS methods and policies.	April 15, 2004; June 15, 2004; August 15, 2004; October 15, 2004; December 15, 2004; February 15, 2005.	Dave Parman Karl Boettner Ric Tupling Dean Nicholson Theresa Thin Elk	Completed

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Goals/ Objectives	Activities	Expected Outcome	Target Date	Lead Staff	Progress During Year Since Last July 1
4. Ensure communication with tribal governments, landless tribes, and off reservation American Indian organizations for information sharing, consultation, joint planning, and problem solving.	**4.A** DCS and Tribe to meet not less than semi-monthly to conclude an agreement on Information Sharing, including Tribal access to SEMSLITE (read-only) and possibly DCS access to Tribal IVD Agency data (read-only).	**4. A** DCS and Tribe conclude informal or formal agreement on Information Sharing, including Tribal access to SEMSLITE (read-only) and possibly DCS access to Tribal IVD Agency data (read-only).	April 15, 2004; June 15, 2004; August 15, 2004; October 15, 2004; December 15, 2004; February 15, 2005.	Dave Parman Karl Boettner Ric Tupling Dean Nicholson Theresa Thin Elk Bill Nicholson	Completed
	4.B DCS to provide at least one opportunity, subject to DCS District Manager approval, for interested Tribal employees to attend current Government-to-Government training provided by GOIA.	**4.B** At least one opportunity has been provided for interested Tribal employees to attend current Government-to-Government Training provided by GOIA	March 30, 2006	Karl Boettner Ric Tupling	Not Completed
	4.C DCS to work with Tribe's Consultant for Startup of Tribal IV-D Program, Kate Christnot, and offer any information and assistance to Ms. Christnot which will assist the Tribe's effort to startup its Tribal IV-D Program.	**4.C** DCS to contact Tribe's Consultant, offer information and assistance to her, and report to Tribe on contacts and any proposed assistance offered by DCS and the progress of implementing such assistance.	April 1, 2006	Karl Boettner Dean Nicholson	Not Completed

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Goals/ Objectives	Activities	Expected Outcome	Target Date	Lead Staff	Progress During Year Since Last July 1
5. Identify needs of American Indian clients and communities and whether current programs and policies meet these needs.	**5.A** DCS to display pamphlets and posters advertising child support services available to Tribal members at relevant locations on the Reservation, including the 4 Community Centers, Tribal TANF office, Children and Family Services Office, Employment and Training Office, Trading Post.	**5.A** Placement of pamphlets and posters advertising child support services available to Tribal members at one or more relevant locations on the Reservation, including the 4 Community Centers, Tribal TANF office, Children and Family Services Office, Employment and Training Office, Trading Post.	April 1, 2005	Karl Boettner Dave Parman Dean Nicholson	Not Completed

Goals/	Activities	Expected Outcome	Target	Lead Staff	Progress During Year Since

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Objectives			Date		Last July 1
6. Identify outstanding issues/gaps in service and develop performance expectations, which can be implemented, monitored and evaluated.	**6.A** DCS to provide all interested Tribal employees with comprehensive training on the provisions of the Final Federal Rule on Direct Federally Funded Tribal Child Support Programs.	**6.A** DCS to have provided all interested Tribal employees with comprehensive training on the provisions of the Final Federal Rule on Direct Federally Funded Tribal Child Support Programs.	April 1, 2006	Dave Parman Dean Nicholson	Tribal representatives have attended several training conferences on their own. DCS provided such training as co-sponsor of the Coming Together Child Support Conference involving several Tribes and DCS representatives in September '04.
	6.B DCS to inform Tribe of any performance incentives newly offered by federal government to DCS for case closure resulting from transfer of DCS's cases to Tribal IV-D Programs.	**6.B** DCS Spokane contacts headquarters and State Tribal Relations Unit and advises of Tribe's desire to be notified of any such incentives newly offered by federal government and DCS to advise Tribe promptly of any such incentives offered to DCS.	April 1, 2006	Karl Boettner Ric Tupling	Completed

Goals/	Activities	Expected Outcome	Target Date	Lead Staff	Progress

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Objectives					During Year Since Last July 1
7. Train DCS staff on major principles of federal Indian law.	**7.A** DCS Tribal Liaison to arrange for all DCS Tribal Unit staff to attend the updated Government-to-Government Training provided by the Governor's Office of Indian Affairs (GOIA).	**7.A** All Tribal Unit staff have received current Government-to-Government Training provided by GOIA.	March 30, 2006	Barb Melville Theresa Thin Elk	Completed
	7.B DCS to provide at least one opportunity, subject to DCS District Manager approval, for all DCS Spokane staff to attend current Government-to-Government training provided by GOIA, in order to promote understanding of the need for specialized Tribal Unit casework.	**7.B** At least one opportunity has been provided to all DCS Spokane staff to attend current Government-to-Government Training provided by GOIA	March 30, 2006	Karl Boettner Theresa Thin Elk	Completed
	7.C DCS Tribal Claims Officer, subject to Regional Administrator approval, to attend all reasonably available and relevant Continuing Legal Education programs concerning federal Indian law and/or practice in Tribal Courts.	**7.C** DCS Tribal Claims Officer to have attended 2-4 Continuing Legal Education programs concerning federal Indian law and/or practice in Tribal Courts.	March 30, 2006	Karl Boettner Theresa Thin Elk	Completed